PSN INSTITUTE OF TECHNOLOGY & SCIENCE

Melathediyoor, Tirunelveli – 627 152

[Approved by AICTE & Affiliated to Anna University, Recognized by UGC Under section 2(f), NCC 5(TN) Battalion, An ISO 9001:2015 Institution]

Ref.No: PSNITS/SGRC/2025-2026/01 **Date: 05.08.2025**

CIRCULAR

Subject: Constitution of the Students' Grievance Redressal Committee (SGRC) and notification of the Ombudsperson for the Academic Year 2025-2026, as per UGC Regulations, 2023.

In compliance with the University Grants Commission Regulations, 2023, and to ensure a prompt, transparent, and fair mechanism for addressing student concerns during the Academic Year 2025-2026, the SGRC of PSN Institution of Technology and Science is hereby constituted/re-constituted as follows:

SGRC Composition (Academic Year 2025-2026)

Sl. No.	Name of Member	Designation / Position in Institution	Position in SGRC
1.	Dr.M.Kathirvel	Principal	Chairperson
2.	Dr.J.Prince Antony Joel	Associate Professor	Member
3.	Mr.N.Patchi Raja	Assistant Professor	Member
4.	Mrs.Nancy	Assistant Professor	Member
5.	Mr.S.Greesh Kumar	Assistant Professor	Member
6.	Miss.G.Maheswari	IV/IEM	Special Invitee

PRINCIPAL

Dr.M.KATHIRVEL B.E., M.B.A., M.E., Ph.D.,
PRINCIPAL
PSN INSTITUTE OF TECHNOLOGY AND SCIENCE
MELATHIDIYOOR, TIRUNELVELI - 627152

Copy to:

1. Chairperson and All Members of the SGRC
2. Head of all Departments and Faculties
3. Student Notice Boards
4. Institution Website

PSN INSTITUTE OF TECHNOLOGY & SCIENCE

Melathediyoor, Tirunelveli – 627 152

[Approved by AICTE & Affiliated to Anna University, Recognized by UGC Under section 2(f), NCC 5(TN) Battalion, An ISO 9001:2015 Institution]

Ref.No: PSNITS/SGRC/2025-2026/02 **Date: 30.10.2025**

CIRCULAR

The Students Grievance Redressal committee meeting is scheduled on 25/08/2022. All the committee members are requested to attend the meeting at 11:30 am in principal Chamber without fail.

The following will be the agenda of meeting:

1. Chairperson holds the meeting with a welcome address.
2. Review on previous grievance addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of chairperson.

Sl. No.	Name of Member	Designation / Position in Institution	Position in SGRC
1.	Dr.M.Kathirvel	Principal	Chairperson
2.	Dr.J.Prince Antony Joel	Associate Professor	Member
3.	Mr.N.Patchi Raja	Assistant Professor	Member
4.	Mrs.Nancy	Assistant Professor	Member
5.	Mr.S.Greesh Kumar	Assistant Professor	Member
6.	Miss.G.Maheswari	IV/IEM	Special Invitee

PRINCIPAL

PRINCIPAL
PSN INSTITUTE OF TECHNOLOGY AND SCIENCE
MELATHEDIYOOR, TIRUNELVELI - 627152

Copy to:

1. Chairperson and All Members of the SGRC
2. Head of all Departments and Faculties
3. Student Notice Boards
4. Institution Website

PSN INSTITUTE OF TECHNOLOGY & SCIENCE

Melathediyoor, Tirunelveli – 627 152

[Approved by AICTE & Affiliated to Anna University, Recognized by UGC Under section 2(f), NCC 5(TN) Battalion, An ISO 9001:2015 Institution]

MINUTES OF MEETING

Date: 03.11.2025

Venue: Principal Cabin

Time: 10:00 am

Members Present:

Sl. No.	Name of Member	Designation / Position in Institution	Position in SGRC	Signature
1.	Dr.M.Kathirvel	Principal	Chairperson	
2.	Dr.J.Prince Antony Joel	Associate Professor	Member	
3.	Mr.N.Patchi Raja	Assistant Professor	Member	
4.	Mrs.Nancy	Assistant Professor	Member	
5.	Mr.S.Greesh Kumar	Assistant Professor	Member	
6.	Miss.G.Maheswari	IV/IEM	Special Invitee	

Meeting Agenda:

The following points were discussed and shared in the meeting.

1. Servicing/Cleaning of the water filters/coolers before commencement of the new session.
2. All lights and fans should be serviced before commencement of the new session.
3. Any other Agenda, if left out, will be discussed with the permission of the chairman.

Dr.M.KATHIRVEL B.E., M.B.A., M.E., Ph.D.,
PRINCIPAL
PSN INSTITUTE OF TECHNOLOGY AND SCIENCE
MELATHEDIYOOR, TIRUNELVELI - 627152